

Withdrawal Notice

1. Withdrawal

- This withdrawal notice must be dated and given to the office in order for a refund of the deposit.
- Once the withdrawal is confirmed, your child's vacancy will be given to others. Therefore, please consider carefully before you submit this withdrawal notice.

2. Refund of Deposit

- The deposit shall be refunded upon a one month's written notice is given to effect withdrawal for refund. The period of withdrawal shall not be considered in so far as the period coincides with the school term holidays.
- The deposit refund of \$160 (if any) will be credited to your bank account after the last day of school.

Student's Name _____

Current Class _____ (Eg. N2A, K1C)

Withdrawal for the current year:
 Last day of school _____

Withdrawal for the coming year:
 My child is enrolled in Playgroup / Pre-Nursery / Nursery / K1 / K2 class

Reason for Withdrawal

Moving house Change of school Health Distance

Employment condition

Others _____
 (Please specify)

 *Name of Parents/Guardian (as in Bank Account)

 Signature

 Bank / Account Number

 Contact No.

 Submission Date